



Job Title: Indigenous Program Intern

Start Date: May 1, 2024

Contract: 35 hours/week for 16 weeks, with possibility of extension/permanent position based on performance and funding

Compensation: \$25/hour

Location: Remote

Reports To: Samantha Gawron, Director of Programs, Engagement and Development

The Indigenous Program Intern must be Indigenous (First Nations, Métis or Inuit).

According to [Statistics Canada](#), this includes those who identify as First Nations (North American Indian), Métis and/or Inuk (Inuit), and/or those who report being Registered or Treaty Indians (that is, registered under the Indian Act of Canada), and/or those who have membership in a First Nation or Indian band.

About Us

[Learning for a Sustainable Future \(LSF\)](#) is a small Canadian charity founded in 1991. Our goal is to integrate sustainability education into the school system to prepare students for the environmental, social and economic challenges of the 21st century. We take a holistic, vertically-integrated approach, working at all levels (governments, businesses, community members, school boards, faculties of education, teachers and students) to create whole-systems change towards Education for Sustainable Development (ESD). LSF has a 13 member Board of Directors (including 3 Indigenous members), 5 full time staff and 30 consultants. The Board has recently established a Truth and Reconciliation Task Force made up of 3 Indigenous and 3 non-Indigenous Board members to help integrate the Truth and Reconciliation Commission Report Calls to Action (62 and 63) into the LSF Strategy and Operational Plan and LSF programs.

LSF's main programs include:

- [Resources for Rethinking \(R4R\)](#), an online database of sustainability-focused resources
- [Professional Development Workshops](#) for K-12 teachers focused on climate change and the UN sustainable development goals
- [Youth Engagement Initiatives](#) including Youth Forums and Action Project funding
- [Our Canada Project](#), a web platform for youth to share their actions towards Canada's sustainable future
- [Sustainable Future Schools Initiative](#), a whole school approach using the SDGs as a lens through which to address school culture, curriculum, operations and partnerships
- [Policy, research and networking](#) including surveys, lectures, symposia, roundtables, etc.

About the Position

The intern will take the lead on the development of a strategy to integrate the Truth and Reconciliation Commission Calls to Action (62 and 63) into the LSF Strategy and Operational Plan and LSF programs, with support and mentorship from members of the LSF Truth and Reconciliation Task Force.

Duties and Responsibilities

- undertake a review of existing LSF Indigenous content and programs to identify gaps and assess what is working well and what needs improvement
- undertake a review of LSF's Indigenous communication outreach and partners and suggest enhancements
- brainstorm new program/communication ideas and/or activities to address gaps and assist with the implementation of new or enhanced programs/communication
- develop scope and implementation plan for new program/communication ideas and current program enhancement for consideration by the Task Force and management
- reach out to partners to develop/deepen relationships with LSF's Indigenous network
- research new funding opportunities to support Indigenous initiatives and provide input into funding applications
- identify conferences and workshops that will support the expansion of LSF Indigenous initiatives
- engage with LSF staff to increase their knowledge of Indigenous history and culture

Skills and Experience

The candidate should have experience or skills in the following areas:

- understanding of the concepts and principles of sustainability (through academic studies and/or experience in related field)
- understanding of the education systems in Canada (through experience or education)
- knowledge of Indigenous education organizations, approaches and networks in Canada
- excellent oral and written communications
- program and event development and implementation
- willingness to coach others in the development of their own understanding of Truth and Reconciliation in Canada
- adaptability and flexibility, ability to manage competing priorities
- ability to self-direct and take initiative
- research skills an asset
- social media/marketing skills an asset
- education/teaching and/or previous experience working with youth an asset
- French language skills an asset